

**Notice of Project**

**St. Clair Catholic District School Board  
Renovations and Addition Accommodate Full Day Kindergarten  
St. Elizabeth Catholic School  
1350 Bertha Street  
Wallaceburg, Ontario  
Randy Wilson Architect Inc. – Project No. 629-CP1304**

This notification is provided to inform and advise of a project proposed by the St. Clair Catholic District School Board and shall be considered as a supplement to the Instructions to Bidders which are included with the Bid Package for the project.

**Invitation**

Offers signed under seal, executed, and dated will be received by **St. Clair Catholic District School Board, 420 Creek Street, Wallaceburg, Ontario, for Renovations and Addition to Accommodate Full Day Kindergarten at St. Elizabeth Catholic School, 1350 Bertha Street, Wallaceburg, Ontario until 4:00 p.m. local time, as indicated on the time clock of the SCCDSB Reception, on March 19, 2013.**

**Scope of Work**

Project consists of the following work, to be awarded as a single contract:

**Renovations:**

Demolish existing walls as indicated. Strip back existing floor finishes as indicated. Provide floor patch and levelling. Break open existing slab on grade for structural and plumbing requirements. Provide engineered temporary structural support (pinning) of building structure to allow for the installation of new structural support at enlarged openings as indicated. Provide plumbing services and electrical services as noted. Finish slab on grade where work has been completed. Construct new exterior walls complete with window & door assemblies as indicated, interior walls, complete with new hollow metal frames and wood doors. Install new flooring as indicated. Patch and repair all damaged walls and ceilings, completely finish and paint all rooms. Install new LAT ceiling as indicated. Provide all millwork and cabinetry as indicated.

**Addition:**

Provide a new one classroom addition and corridor extension as shown on drawings. Work shall generally include excavation for new foundations, foundation walls, slab on grade, new concrete block walls, wood roof truss & 2 ply Modified Bitumen roof membrane assembly. Work will include new exterior facing, windows & doors and required tie-in to existing building as indicated. Interior to have completed flooring, wall finishes and paint. Install new mechanical system, electrical and lighting. Install new LAT ceiling and finish millwork and cabinetry as indicated. Site work to include backfill, new asphalt where indicated and landscape repair.

**Phasing:**

The Scope of work will include the construction of barriers and hording to allow for phased work.

**Bidder Registration**

General Contract Bidders shall register and obtain bid documents from the Randy Wilson Architect Inc. FTP site, Bidding, the Sarnia Construction Association, Windsor Construction Association, Lambton Area Builders Exchange and London & District Construction Association.

Bids will not be received from General Contract Bidders who do not register with the Consultant, and who do not attend the Mandatory Site Examination and Bidder's Briefing.

**Mandatory Site Examination and Bidders' Briefing**

A **mandatory** Site Examination and Bidder's Briefing has been scheduled for **Tuesday March 5th, 2012** beginning at **3:45 p.m.** All interested parties will meet at the office of **St. Elizabeth Catholic School, 1350 Bertha Street, Wallaceburg, Ontario.** **The site will not be available for viewing at any other time.** All General Contractors and major subtrade tenderers and suppliers are invited. Attendance will be taken and the General Contract Bidders' List prepared from attendees. Bids will not be accepted from General Contractors who do not attend the Mandatory Site Examination and Bidders' Briefing, and who do not register as a bidder with the Consultant. Attendance for subtrades and suppliers is recommended, but not mandatory.

**Drawing Availability**

Drawings are accessible from the Randy Wilson Architect Inc. FTP site, Biddingo, the Sarnia Construction Association, Windsor Construction Association, Lambton Area Builders Exchange and London & District Construction Association and will not be provided in hard copy format during the bid period. Drawings and Specifications may be downloaded from the FTP site and printed at the bidders' convenience and expense.

Drawings and specifications will be available for viewing after February 26, 2013 on the FTP site, Biddingo, Sarnia Construction Association, Windsor Construction Association, Lambton Area Builders Exchange and London & District Construction Association. Access information will be provided to registered bidders.

**Addenda**

Addenda will be issued electronically to Registered Contractors during the Bid Period, and will be published to the FTP site, Biddingo, Sarnia Construction Association, Windsor Construction Association, Lambton Area Builders Exchange and London & District Construction Association.

**Bid Security and Performance Assurance**

All Bidders shall provide a 10% Bid Bond and an Agreement to Bond at time of bidding.

A Labour and Material Payment Bond and a Performance Bond, each in the amount of 50% of the Total Contract Amount OR 10% Certified Cheque is required from the successful Bidder.

**Insurance**

At time of Bid Closing, provide a signed standard form provided by the Contractor's insurance company or broker stating its intention to provide insurance to the Bidder in accordance with the insurance requirements of CCDC 2 -08.

**WSIB**

At time of Bid Closing, provide a Certificate of Good Standing from the Workplace Safety and Insurance Board.

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**GENERAL CONTRACT BIDDER REGISTRATION FORM**

**PROJECT:** **St. Clair Catholic District School Board  
Renovations and Addition to Accommodate Full  
Day Kindergarten  
St. Elizabeth Catholic School  
1350 Bertha Street  
Wallaceburg, Ontario**

**ISSUED FOR TENDER:** February 26, 2013

**CLOSING DATE/TIME:** March 19th, 2013 until 4:00 p.m.

**MANDATORY SITE EXAMINATION/BIDDERS' BRIEFING DATE/TIME:**  
March 5<sup>th</sup>. 2013 at 3:45 p.m.

**FIRMS MUST REGISTER WITH RANDY WILSON ARCHITECT INC. IN  
ORDER TO BE LISTED AS A BIDDER AND TO ENSURE RECEIPT OF  
ADDENDA. PLEASE PROVIDE THE FOLLOWING INFORMATION AND  
SUBMIT TO:** Anna Wex: [anna@rwarchitect.ca](mailto:anna@rwarchitect.ca) **OR** by fax (519)438-5962.

FIRM NAME:

CONTACT PERSON:

ADDRESS:

TELEPHONE:

FAX:

EMAIL CONTACT: